

# PLS PROVIDE COMPANY LETTER HEAD

TO :  
ATTN :  
FROM :  
DATE :

---

## **RE : TELEX RELEASE REQUISITION**

WE HEREBY SURRENDER THE BELOW MENTIONED FULL SET OF ORIGINAL BILLS OF LADING WHICH HAVE BEEN DULY ENDORSED BY US.  
THE SHIPMENT DETAILS ARE AS FOLLOW :

BILL OF LADING NO / SHIPPING ORDER NO.:  
SHIPMENT LOADING PORT :  
SHIPMENT DISCHARGING PORT :  
PRE VESSEL M.V.:  
VOLUME :  
ETD ON / ABOUT :

PLEASE KINDLY INFORM YOUR AGENT IN \_\_\_\_\_ TO RELEASE THE CAPTIONED CONIGNMENT TO THE CONSIGNEE (DETAILS INDICATED ON THE BILL OF LADING) WITHOUT PRESENTATION OF THE RESPECTIVE ORIGINAL BILLS OF LADING.

PLEASE KINDLY ACKNOWLEDGE RECEITP THE AFORESAID BILLS OF LADING BY SIGNING AND RETURN THE DUPLICATE COPY TO US.

THANKS FOR YOUR KIND ATTENTION.  
YOURS FAITHFULLY,

---

FOR AND ON BEHALF  
PACIFIC NETWORK CARGO GLOBAL LOGISTICS LTD.